

CASTLE HILL BOWLING CLUB LIMITED

BY-LAWS

ADOPTED - April 2007

AMENDED - April 2011

AMENDED - March 2012

BY-LAWS OF CASTLE HILL BOWLING CLUB LIMITED

TABLE OF CONTENTS

BY-LAW		PAGE
1	Preliminary	2
2	Trading Hours	2
3	Duties of the Secretary	3
4	Duties of the Treasurer	3
5	Duties of the Bowls Secretary	3
6	Duties of the Club Selectors	3
7	Entry to the Club	4
8	Dress	4
9	Guests	4
10	Consumption of Liquor	4
11	Playing Poker Machines	5
12	Club Property	5
13	Conduct, Behaviour and Complaint	5
14	Staff Control	6
15	Disciplinary Proceedings	6
16	Cashing of Cheques	6
17	Function Room / Auditorium	7
18	Reimbursement of Expenses	7
19	Car Parking	7
20	Prohibition of Canvassing	7
21	Posting of Notices	7
22	Conduct of Special and Annual Meetings	8
23	Club Lockers	8
24	Club Uniform	8
25	Control of Greens and Games	8
26	Extreme Weather Policy	8
27	Bowls	9
28	Replacement of Equipment	9
29	Use of Green	10
30	Suggestions / Complaints	11
31	Club Championships & Competitions	11
32	Bowling Sections (or Clubs)	12
33	Social Bowling Members	13
	Amendments to By-Laws	14

CASTLE HILL BOWLING CLUB LIMITED
A.C.N. 000 932 758

BY-LAWS

By-Law 1 – Preliminary

- 1.1 These By-Laws are made by the Board of the Club pursuant to the power conferred upon the Board by Rule 63(b) of the Constitution of the Club.
- 1.2 The Board may alter or repeal a By-Law as it may deem necessary or expedient for the proper conduct and management of the Club.
- 1.3 These By-Laws shall come into force and be duly operative upon posting on the Notice Board of the Club.
- 1.4 These By-Laws are to be read subject to the Constitution of the Club and in the event of any inconsistency, the Constitution shall prevail.
- 1.5 These By-Laws are binding on each member of the Club in the same manner as if each member had subscribed his name thereto.
- 1.6 In these By-Laws the expression “the Club” means the Registered Club known as “Castle Hill Bowling Club Limited.”
- 1.7 Words importing the singular number include the plural and vice versa and words importing gender include the other gender.

By-Law 2 - Trading Hours

- 2.1 The Board shall have the power to fix and from time to time to alter the opening and closing hours of the Club premises or any part thereof. This power may at the Board’s discretion be delegated to the Management.
- 2.2 Unless otherwise determined, trading hours shall be as follows;

Monday:	3.00p.m.	to	8.00p.m.
Tuesday:	11.30a.m	to	8.00p.m.
Wednesday:	11.30a.m	to	8.00p.m.
Thursday:	12.00 noon	to	8.00p.m.
Friday:	2.00p.m.	to	11.00p.m.
Saturday:	10.00a.m.	to	8.00p.m.
Sunday & Public Holidays:	10.00a.m.	to	7.00p.m.

Special Events, i.e. Easter, Christmas etc. As determined by the Board from time to time.
- 2.3 Bottled and canned beer, bottled and cask wine and spirits purchased to be taken out of the premises, may only be removed from the premises between the opening and closing hours of the Club.
- 2.3 Members and guests shall vacate the Club premises as soon as practicable after trading ceases but in any event within fifteen (15) minutes after trading ceases.
- 2.4 No liquor will be made available, poker or keno machine service rendered or jackpots paid after the hours set out above

By-Law 3 - Duties of the Secretary

- 3.1 The Secretary of the Club shall perform his duties in accordance with the requirements of the Registered Clubs Act and the Corporations Act, Licensing Authorities and the Gaming and Betting Act and other applicable statutes in relation to poker and keno machines.
- 3.2 The Secretary is responsible to the Board of Directors and is the Secretary for the purpose of the Registered Clubs Act, who has been approved by the Licensing Court of N.S.W. to act in that capacity.
- 3.3 The Secretary shall carry out all the proper duties and instructions that the Board shall direct.
- 3.4 The Secretary shall convene and if requested attend meetings of the Board and Committees, taking minutes of the business transacted thereat and shall enter them in the Minute Book.
- 3.5 The Secretary shall conduct, keep and produce the correspondence in connection with the Club.
- 3.6 The Secretary shall keep at the Club premises a Register of Members and such other registers as may be required by the Constitution of the Club and any applicable laws.
- 3.7 The Secretary shall post on the Notice Board all notices required to be so posted by the Constitution or these By-Laws or as directed by the Chairperson of the Board.
- 3.8 The Secretary shall apply within the prescribed time for such registrations and renewals required by Statutes or Regulations made thereunder as are necessary for the business and carrying on of the Club.
- 3.9 The Secretary shall generally perform and carry out all the duties pertaining to the office of Secretary for the benefit of the Club and the well being of its members.

By-Law 4 - Duties of the Treasurer

- 4.1 The Treasurer of the Club shall perform his duties to the Board, to enable the Board to perform their duties in accordance with the requirements of Rules 105, 106 and 107 of the Constitution of the Club.
- 4.2 The Treasurer shall also carry out all the proper duties and instructions which the Board shall direct.

By-Law 5 - Duties of the Bowls Secretary

- 5.1 The duties of the Bowls Secretary for the Men's Bowling Club Section, are detailed in their Regulations / By-Laws, Rule 2.5.
- 5.2 The duties of the Bowls Secretary for the Women's Bowling Club Section are carried out by the Honorary Secretary, and are detailed in their Constitution and By-Laws, Rule 11(b).

By-Law 6 - Duties of the Club Selectors

- 6.1 The duties of the Club Selectors for the Men's Bowling Club Section are detailed in their Regulations / By-Laws, Rule 2.4.
- 6.2 The duties of the Club Selectors for the Women's Bowling Club Section, are carried out by the Match / Selection Committee, and are detailed in their Constitution and By-Laws, Rules 11(d) and 11 (e).

By-Law 7 - Entry to the Club

- 7.1 Members entering the Club are required to provide their membership details to the Secretary, Duty Officer, or other person in charge, upon request.
- 7.2 Persons whose membership has elapsed are not permitted to enter the Club other than as a guest or Temporary Member.
- 7.3 The staff member on duty is in charge of the Register of Guests and the Register of Temporary Members and is authorised to ensure that all guests and Temporary Members are entered in the book in accordance with By-Law - 9.1.
- 7.4 In case of any dispute or misunderstanding regarding entry to the Club the staff member will refer the matter to the Secretary or his representative present, who reserves the right to exclude any guest or Temporary Member.

By-Law 8 – Dress

An acceptable attire list will be displayed on the Clubhouse Notice Board.

By-Law 9 – Guests

- 9.1 A member bringing a guest into the Club shall sign his name in the Register of Guests against the name and full address of his guest and will be responsible for his guest's behaviour whilst the guest is on the premises.
- 9.2 No guests will be permitted to enter the premises in a state of intoxication.
- 9.3 Persons under eighteen (18) years of age will not be permitted in areas where poker machines are played.
- 9.4 Liquor shall not be sold, supplied or disposed of on the premises of the Club, to any person under the age of eighteen (18) years.
- 9.5 No guest shall be supplied with liquor on the premises of the Club, except on the invitation of, and in the company of a member.
- 9.6 A guest shall at all times remain in the reasonable company of the member who countersigned the entry in the Register of Guests in respect of that guest.
- 9.7 A guest shall not remain on the premises of the Club any longer than the member who countersigned the entry in the Register of Guests in respect of that guest.
- 9.8 The Secretary may refuse a guest of a member admission to the Club or require a guest of a member to leave the premises of the Club (or any part thereof) without giving any reason.

By-Law 10 - Consumption of Liquor

- 10.1 Under no circumstances shall liquor be sold or supplied to any person under eighteen (18) years of age.
- 10.2 Guests under eighteen (18) years of age are only allowed in the non restricted areas of the Club.
- 10.3 Liquor shall only be consumed on the Club's licensed premises, or the Bowling Green surrounds, but not on the playing surface.

By-Law 11 - Playing Poker Machines

- 11.1 No person under eighteen (18) years of age shall use or operate poker machines on the Club premises.
- 11.2 A poker machine may be reserved for a period of three (3) minutes only to allow a player to obtain change, etc.
- 11.3 Any member, who knowingly operates or manipulates a Club poker machine, in a fraudulent manner, will be dealt with by the Board.
- 11.4 Members are reminded that Rule 53(d) of the Constitution will be strictly enforced where the Board is satisfied that any guest is improperly operating a poker machine in the Club.
- 11.5 No staff on duty, or Duty Officer, is to operate poker machines on the Club premises.

By-Law 12 - Club Property

- 12.1 Members will at all times take care of Club property and sporting equipment. Misuse of any Club property will be deemed to be conduct unbecoming of a member.
- 12.2 Members are not permitted to enter the Administration Office unless invited by a Director, Secretary, or Administration staff member.
- 12.3 Members will not use Club stationery or equipment unless for Club business and with the consent of the Secretary.
- 12.4 Members will not take away or remove Club property or sporting equipment of any kind without the authority of the Secretary.
- 12.5 Members are not permitted to enter the kitchen, cool room or go behind any bar without the permission of the Secretary.
- 12.6 A payphone is provided for the convenience of members and their guests in the entrance and all outgoing calls should be made on this facility. Members and guests should not use other Club telephones for outgoing calls without prior authority from the Secretary, senior employee on duty, or a Director.
- 12.7 Members will at all times regard the greens and environments as Club property and as such ensure that they do not cause damage to such property. Play and practice on the Club's greens will be at the discretion of, in order of authority, a member of the Green's Committee, or a member of the Board, or the Secretary, or a Management Committee member of the Men's or Women's Bowling Sections present.

By-Law 13 – Conduct, Behaviour and Complaints

- 13.1 No betting or gambling, other than Club poker machines or keno machines, shall be permitted on Club premises.
- 13.2 All members shall conduct themselves in a proper manner in the precincts of the Club and its environments at all times. Members not observing this Rule may be asked to leave the Club premises by the Secretary, the senior employee on duty or an authorised employee of the Club. The member will be deemed to have engaged in conduct which is unbecoming of a member
- 13.3 All members visiting other Clubs are regarded as Ambassadors of this Club and any conduct which is likely to prejudice this Club or its name constitutes engaging in conduct which is unbecoming of a member.
- 13.4 Complaints by staff, members or guests concerning the conduct of members or guests must be made to the Secretary or his assistant.

- 13.5 In the event that any complaint or dispute regarding conduct or behaviour cannot be resolved satisfactorily at the time, the matter will be referred to the Board for determination.

By-Law 14 - Staff Control

- 14.1 The Chairperson is responsible for any disciplinary control of the Secretary and the Greenkeeper. Any complaints by any member of this Club against either of these members of the staff must be reported in writing to the Chairperson who with the Executive will conduct an enquiry in the presence of both the accused and the accuser and take whatever action he considers necessary. In the event of either party not being satisfied with the Executive's decision he may appeal to the Board for adjudication, whose majority decision will be final.
- 14.2 Any complaints against any other member of the staff must be reported to the Secretary or the Greenkeeper under whose control the particular staff member works, who will conduct an enquiry as above and report the result to the Chairperson.
- 14.3 Under no circumstances are members to take disciplinary action direct against any staff member or discuss the matter among other Club members. Any abuse of these By-Laws will constitute conduct which is unbecoming of a member.

By-Law 15 - Disciplinary Proceedings

- 15.1 Any breach of the Club By-Laws will be dealt with as an offence under Rule 46 of the Constitution.
- 15.2 Any member who commits an offence under the Constitution or these By-Laws and is cited to appear before the Board shall, if so directed by the Board, be suspended from all rights and privileges as a member of the Club until such time as he appears before the Board of Directors, or for five weeks, whichever is the sooner.
- 15.3 Any question as to the interpretation or application of these By-Laws will be submitted in writing to the Secretary who will forthwith submit same to the Board of Directors.
- 15.4 Where any of the By-Laws are inconsistent with any provisions of the, Gaming and Betting Act, the Corporations Act or the Registered Clubs Act, the Acts shall prevail.
- 15.5 The onus shall be placed on every member to make himself at all times acquainted with the Constitution and By-Laws of the Club.
- 15.6 Copies of the Constitution and By-Laws shall be available for inspection by any member through arrangement with the Secretary.

By-Law 16 - Cashing of Cheques

- 16.1 No credit will be given.
- 16.2 A limit of cashing of members' personal cheques on any one day is four hundred (400) dollars.
- 16.3 The above By-Law 16.2 shall apply to guests and Temporary Members and Honorary Members cheques providing they are endorsed by a member sponsor, together with his membership number, and who shall accept full responsibility for the full amount of the cheque should it not be honoured by the Bank.
- 16.4 Any member, tendering a cheque that is dishonoured by the Bank shall appear before the Board with an explanation.
- 16.5 Personal cheques will also be accepted for payment of Member Subscriptions and the purchase of tickets for functions.

By-Law 17- Function Room / Auditorium

- 17.1 The Secretary is responsible for the management, organisation and control of the Function Room / Auditorium activities.
- 17.2 All enquiries for the use, for whatever type of function, are to be made to the Secretary or his assistant.
- 17.3 Members of the Club are to respect the privacy of groups hiring the Function Room/ Auditorium.

By-Law 18 - Reimbursement of Expenses

Reimbursement of reasonable out of pocket expenses may be paid to any member acting in an official capacity as the Board may from time to time determine.

By-Law 19- Car Parking

- 19.1 Members will at all times park their cars correctly in the Club's car park area, enter and leave in a careful manner.
- 19.2 Members shall not park their cars in those areas designated for use by Directors,
- 19.3 Members who park in nearby streets are requested to observe parking regulations and are not to park their cars across driveways of nearby properties.
- 19.4 When a member is called to the Club office regarding the parking of his car, he will forthwith carry out any instructions given to him by the senior staff member.
- 19.5 Members shall refrain from undue noise and any other unnecessary disturbance whilst leaving the Club premises or parking area. Members are reminded that they are responsible for their guest's behaviour in this regard.

By-Law 20 - Prohibition of Canvassing

- 20.1 Except with the consent of the Board or Secretary no person shall canvas for any purpose, dispose of raffle or other tickets or solicit donations or subscriptions for any object or institution in or upon the Club premises.
- 20.2 No pamphlet notice or other material shall be displayed or exhibited in or upon the Club premises without the prior approval of the Secretary, or the Chairperson, or in the absence of both of these persons, the Duty officer.

By-Law 21 - Posting of Notices

No paper, notice or placard, written or printed, shall be exhibited in the Clubhouse, without the sanction of the Secretary.

By-Law 22 - Conduct of Special and Annual Meetings

- 22.1 At the commencement time of the Meeting members shall promptly enter the meeting room and sign the attendance register.
- 22.2 At any opportune time during the Meeting, the Chairperson may at his discretion declare a recess.

By-Law 23 - Club Lockers

- 23.1 Members shall be given the use of lockers, as available, for an annual fee of \$5.00. Members may be called upon to pay in advance, as the Board shall prescribe.
- 23.2 Lockers shall be allocated to members in order of receipt of application, and shall be under the control of the Secretary.
- 23.3 Locker keys always remain the property of the Club.
- 23.4 Neither the Club nor its Officers shall be liable for any loss or damage to bowls or any other property left by members in lockers or in any part of the Club premises. Keys are not unique to a single locker

By-Law 24 - Club Uniforms

- 24.1 Club Uniform for Men - Refer to R.N.S.W.B.A. By-Laws.
- 24.2 Club Uniform for Women - Refer to N.S.W.W.B.A. State Uniform Code.

By-Law 25 - Control of Greens and Games

- 25.1 The laws of the Australian Bowls Council and the Conditions of Play of the Royal New South Wales Bowling Association shall be enforced in all games played on the Club's greens where such Laws and Conditions are applicable.
- 25.2 There shall be no play on the greens or any portion thereof if at any time, in order of authority, a member of the Greens Committee, or a member of the Board, or the Secretary, or a Management Committee member of the Men's or Women's Bowling Section present decides that conditions are such that play would damage the greens.

By-Law 26 – Extreme Weather Policy

In the interests of the safety and comfort of members and guests at Castle Hill Bowling Club Limited, the Board has established the following 'Extreme Weather Policy'.

Responsibility for implementation is delegated to the respective Men's or Ladies' Controlling Body (Bowls Co-ordinators) for all organised bowls games. Outside of these times, it is the responsibility of the Secretary Manager (or senior staff member on duty) to implement this policy.

Notwithstanding this policy, the Controlling Body or Secretary-Manager has authority, where there is concern for the health and well-being of members and guests, to stop play on the greens at any time.

Heat

Using the Steadman Apparent Temperature Index (Australian Bureau of Meteorology) which considers the ambient air temperature as well as relative humidity to determine a comfort level, when the index reaches a level of 40, the Board has determined that the greens are to be closed.

		Apparent temperature (AT) from temperature and relative humidity - after Steadman 1994																																						
		Temperature (°C)																																						
Relative Humidity (%)	0	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50				
	5	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	44	45	46	47	48							
	10	17	18	19	20	21	22	23	24	25	26	27	28	29	31	32	33	34	35	36	37	38	39	41	42	43	44	45	46	48	49	50								
	15	17	18	19	20	21	22	24	25	26	27	28	29	30	31	33	34	35	36	37	38	40	41	42	43	45	46	47	48	50										
	20	17	18	20	21	22	23	24	25	26	28	29	30	31	32	33	35	36	37	38	40	41	42	43	45	46	47	49	50											
	25	18	19	20	21	22	24	25	26	27	28	29	31	32	33	34	36	37	38	40	41	42	44	45	46	48	49													
	30	18	19	21	22	23	24	25	26	28	29	30	31	33	34	35	37	38	39	41	42	43	45	46	48	49														
	35	19	20	21	22	23	25	26	27	28	30	31	32	34	35	36	38	39	40	42	43	45	46	48	49															
	40	19	20	21	23	24	25	26	28	29	30	32	33	34	36	37	39	40	41	43	44	46	48	49																
	45	19	21	22	23	24	26	27	28	30	31	32	34	35	37	38	40	41	43	44	46	47	49																	
	50	20	21	22	24	25	26	28	29	30	32	33	35	36	38	39	41	42	44	45	47	49	50																	
	55	20	22	23	24	25	27	28	30	31	32	34	35	37	38	40	42	43	45	46	48	50																		
60	21	22	23	25	26	27	29	30	32	33	35	36	38	39	41	42	44	46	48	49																				
65	21	22	24	25	27	28	29	31	32	34	35	37	39	40	42	43	45	47	49																					
70	21	23	24	26	27	28	30	31	33	35	36	38	39	41	43	44	46	48	50																					
75	22	23	25	26	28	29	31	32	34	35	37	38	40	42	44	45	47	49																						
80	22	24	25	27	28	30	31	33	34	36	38	39	41	43	45	46	48	50																						
85	23	24	26	27	29	30	32	33	35	37	38	40	42	44	45	47	49																							
90	23	25	26	28	29	31	32	34	36	37	39	41	43	45	46	48	50																							
95	23	25	26	28	30	31	33	35	36	38	40	42	43	45	47	49																								
100	24	25	27	29	30	32	33	35	37	39	41	42	44	46	48	50																								

Legend: Red values, apparent temperature above air temperature; blue values, apparent temperature below

For all organised games, the apparent temperature will be calculated immediately prior to the start of the game and then on a half hourly basis throughout the game. Should the index reach 40, an announcement will be made that the green will close at the conclusion of the end being played.

Lightning

Should there be lightning strikes that appear to be within a radius of 2 kilometres of Castle Hill Bowling Club, the Board has determined that the greens are to be closed.

Resumption of play in organised games will be determined by the Controlling Body.

By-Law 27 – Bowls

- 27.1 Games under the control of the Men’s Bowling Club are played under their Conditions of Play
- 27.2 Games under the control of the Women’s Bowling Club are played under their Conditions of Play.

By-Law 28- Replacement of Equipment

- 28.1 It is the responsibility of the Castle Hill leads on Bowls day to place mats and jacks in the proper receptacle after completion of play.
- 28.2 The onus is on all members to see that mats and jacks are placed in the proper receptacle after roll-ups.
- 28.3 On all occasions the onus is on all members to see that all blinds and sunshades are returned to their original position.

By-Law 29 - Use of greens

1. WEEKLY BOWLS PROGRAMME

The respective management committees of the Men's and Women's Bowling Clubs will have full discretion as to the format and dress requirements of organised events played on their designated days. Designated days and times are allocated as follows:

MONDAY:

Greens closed all day. No bowling permitted.

TUESDAY: Designated to Men's Bowling Club

1 PM Mixed Event – full members only.

WEDNESDAY: Designated to Men's Bowling Club

1 PM Men's Event – full members only.

THURSDAY: Designated to Women's Bowling Club

9 AM Women's Event – full members only.

FRIDAY: Organised under the control of Club Limited

5.30 PM Twilight Bowls – Mixed Event, open to full members and social bowling members.

SATURDAY: Designated to Men's Bowling Club

1 PM Men's Event – full members only.

SUNDAY: Designated to Men's Bowling Club

9 AM Mixed Event – full members only.

Note: This programme may be varied by the Men's Management Committee in order to accommodate public holidays and special events.

2. CLUB CHAMPIONSHIPS

Men's Championship events will be conducted on weekends in accordance with the annual Bowls Calendar for Men's and Mixed events.

Women's Championship events will be conducted on Thursdays, however lady members unable to play on Thursdays due to work commitments will be permitted to play on weekends subject to the prior approval of the Men's Bowls Secretary that green space is available.

Mixed Championship events will generally be conducted on Sunday afternoons, in accordance with the annual Bowls Calendar for Men's and Mixed events and under the Men's Bowling Club Conditions of Play.

Note: Additional playing times outside of those detailed above may be determined by the Men's Bowls Secretary. Alternative playing times for a specific game or games may be permitted subject to the approval of the Men's Bowls Secretary and the respective Match Committee, in accordance with the respective Conditions of Play.

29.1 Unless otherwise determined, roll-ups will be permitted at the following times:

Monday: Bowling not permitted. Greens closed for maintenance.

Tuesday: Between 10am and 12 noon, and after bowls event – until dusk or closing time.

Wednesday: Between 10am and 12 noon, and after bowls event – until dusk or closing time.

Thursday: After bowls event – until dusk or closing time.

Friday: From 12 noon - until 5pm.

- Saturday: From 10.00AM - until 12 noon, and after bowls event – until dusk or closing time.
- Sunday: From 1PM - until noon dusk or closing time, subject to competition events.

- 29.2 Approved footwear must be worn, otherwise bare feet will be permitted.
- 29.3 Any equipment used must be returned when finished.
- 29.4 No beverages are permitted on greens surface.
- 29.5 Greenkeepers instructions on Roll-ups Notice Board must be followed regarding which green and direction to be used at all times and without exception.
- 29.6 In the lead up to the start of, and during, Men’s Pennants, practice for Pennant Players will be allowed on the best available green on all days, except Monday. In addition, pennant practice on Thursday afternoons will be north/south on both greens.

By-Law 30 - Suggestions / Complaints

- 30.1 The Board welcomes constructive suggestions to improve the operation of the Club.
- 30.2 All suggestions or complaints should be in writing and delivered to the Secretary or placed in the suggestion box.
- 30.3 The Secretary shall table at the next Board Meeting any notice received in accordance with these By-Laws.

By-Law 31 - Club Championships and Competitions

- 31.1 The Club shall provide each year a medal, trophy or prize-money, as determined by the Management Committee of the Men’s Bowling Club, for the winner/s in a:
- (i) Major Singles Championship
 - (ii) Major Singles Championship runner-up
 - (iii) Pairs Championship
 - (iv) Triples Championship
 - (v) Fours Championship
 - (vi) Minor Singles Championship
 - (vii) Rookies Championship
 - (viii) Major/Minor Pairs Championship
 - (ix) Mixed Pairs Championship
 - (x) Mixed Fours Championship
 - (xi) Club-Man of the Year Award
- 31.2 To decide the Championships of the Club, any Bowling, Associate Bowling, or Junior member may enter for such competitions and play therein, except that any such member who has already played during the current season in any of the above mentioned competitions for any other Club in the Association shall not be eligible to play in the Club Championships, unless he complies with the relevant Conditions of the Association.
- 31.3 The Board may accept trophies or prizes for competition under such regulations as it may determine and subject to the conditions imposed by the donors.

By-Law 32 - Bowling Sections (or Clubs)

- 32.1 All Bowling Members, Associate Bowling Members and Junior Bowling Members shall be deemed to be members of the Bowling Sections of the Clubs known as The Castle Hill Men's Bowling Club and the Castle Hill Women's Bowling Club.
- 32.2 The members of each Bowling Section shall elect from their numbers a Management Committee which shall consist of the Office Bearers as determined by the respective Management Committee as appropriate to meet the requirements of their Bowling Section
- 32.3 The Board may delegate to the Management Committees of the Bowling Sections such powers as the Board may from time to time think fit in relation to the activities of the Bowling Sections and any such delegation may from time to time be revoked or altered,
- 32.4 The Bowling Sections may with the approval of the Board (such approval not to be unreasonably or arbitrarily withheld), and The Royal New South Wales Bowling Association or the New South Wales Women's Bowling Association adopt Constitutions to regulate the sporting and other activities of the Bowling Sections provided that in the event of any inconsistency between such Constitutions and the Constitution of the Club then the Constitution of the Club shall prevail.
- 32.5 It is the intention of the Board that the Bowling Sections shall (subject to the obligations of the Board to foster and maintain the best interest of the Club) be given maximum autonomy in the conduct of the sporting and social affairs and activities of its members and to this end the Management Committees of the Bowling Sections shall be entitled, if the Board approves, to manage the financial affairs of that Section including the keeping of bank accounts in the name of the Bowling Section, the charging of fees in addition to fees payable to the Club and the conducting of fund raising activities provided that:
- (i) The Management Committee shall supply to the Board a monthly statement of receipts and payments of the Bowling Section.
 - (ii) The financial records of the Bowling Sections shall be made available annually for audit by the Club's auditor.
 - (iii) Any funds of the Bowling Sections in excess of reasonably foreseeable needs of that Section shall upon request, be paid to the Board and become part of the general funds of the Club.
 - (iv) The Management Committee of the Bowling Sections shall supply a copy of the annual financial accounts of that Section to the Board prior to presentation of such accounts to members of the Bowling Section and the Board shall include in the financial accounts of the Club such information relating to the financial affairs of the Bowling Section as the Board or the auditor may consider appropriate.
 - (v) No monies shall be invested on behalf of the Bowling Sections otherwise than with a bank or with a building society of trustee status, without the prior approval of the Board.
 - (vi) No amount in excess of \$1,000 shall be invested on behalf of the Bowling Section without the prior approval of the Board.
- 32.6 The Board specifically reserves the sole right and power to employ persons (whether on a full-time, part-time or casual basis) in connection with all activities of the Club including the activities of the Bowling Sections.

By-Law 33 – Social Bowling Members (playing privileges)

33.1 The Board has defined the playing privileges of Social Bowling Members to be as follows:

- (i) During all initial coaching lessons and subsequent one-on-one follow up coaching lessons, access to the greens will be at no charge to the member.
- (ii) Subsequent use of the greens in the playing of a match is restricted to non bowling club games only. This covers Friday night twilights, and other Club Ltd organised social events. The match fee charged will be the relevant match fee as set by the Board.
- (iii) Access to the greens for roll-ups will incur a fee to be paid for greens use. Permission to utilize the greens for a roll-up must be sought from a bowling club official (or Club Ltd staff member in the event of a bowling club member not being available). This fee will be set at \$5.00.
- (iv) Where a roll-up incorporates the use of the score boards this will be deemed to be a game and the relevant match fee will be payable by each member.

Amendments to these By-Laws

March 2012

By-Law 26 – Extreme Heat Policy

Title changed to “Extreme Weather Policy” and the by-law broadened to incorporate humidity and lightning in addition to heat.

By-Law 27 – Bowls

Simplified to refer only to Conditions of Play generally in place of references to specific situations.

By-Law 28 – Replacement of Equipment

Clauses 27.2 and 27.3 corrected to read 28.2 and 28.3 respectively.

By-Law 29 – Roll-ups

Title changed to “Use of Greens”, and by-law widened to include details of the Weekly Bowls Programme and playing days of club championships, while retaining revised details of when and where roll-ups are permitted.

Erroneous sub clause numbers corrected.

By-Law 30 – Suggestions / Complaints

Erroneous sub clause numbers corrected.

By-Law 31 – Club Championships and Competitions

Amended to include the option of awarding prize money to championship winners, and expanded to include additional events.

By-Law 32 – Bowls Sections (or Clubs)

By-law number corrected to read 32 rather than 31 – error made in April 2011 edition.

Sub-clauses 31.6 and 31.7 deleted as they were a duplication of identical clauses contained in the Constitution of CHBC Limited.

By-Law 33 – Social Bowling Members

By-law number changed from 32 to 33.